

**EARLY BIRD discounts**  
for all bookings received by 31st March



## November 1st (overnight to the 2nd) 2017

Stratford Manor Hotel, Stratford Upon Avon, UK

### 2017 Booking Form

10%  
discount for  
CHA members

#### Exhibitors

**Pull up banner and brochure display area £369 plus vat**

(includes full conference package for one stand holder)

Please book \_\_\_\_\_ position/s

Total Cost £ \_\_\_\_\_ plus vat

Larger stand positions are available upon request  
email [pat@cha-hort.com](mailto:pat@cha-hort.com)

#### Payment Details

To pay by card call +44 (0) 1959 565995 or fill in card details below

I wish to pay by \_\_\_\_\_ (eg Visa Debit)

Name on Card \_\_\_\_\_

Card No. \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Expiry \_\_ / \_\_ Security No. (on reverse) \_\_\_\_

#### Delegates

**Full conference package per person £265 plus vat**

(includes all coffee breaks, lunch, official drinks reception and dinner with wine plus overnight accommodation and breakfast)

Please book \_\_\_\_\_ place/s

Total Cost £ \_\_\_\_\_ plus vat

#### Delegate Names

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

#### Company Name

Contact \_\_\_\_\_

Address for correspondence \_\_\_\_\_

Postcode \_\_\_\_\_

Tel No. \_\_\_\_\_

Email \_\_\_\_\_

By returning this form we confirm our acceptance of your terms and conditions.



**Commercial Horticultural Association: The trade association for manufacturers and suppliers of plants, products and services to commercial horticulture worldwide**

**Direct contact for queries, call Pat on 07778 313623**

**Head Office/Secretariat provided by:**

The Federation of Garden & Leisure Manufacturers Ltd, The White House, High Street, BRASTED, Kent TN16 1JE Tel: +44 (0)1959 565995 Fax: +44 (0)1959 565885

VAT Registration No 395138526

## Exhibitor Terms and Conditions

### Payments

All costs are payable in advance by the dates specified and/or on your invoice. Stand positions will not be held unless secured by the required 10% deposit and the full balance by the due date.

### Cancellation

Deposits are non-refundable. A booking cannot be withdrawn after 23rd September 2017. The CHA may consent to a request for cancellation of a booking on condition that a cancellation fee is paid as set out below:-

- a) 75% of the stand space and build cost on cancellation up to 30 days before the first build up day for the event.
- b) 100% of the stand space and build cost on cancellation less than 30 days before the first build up day.

### Liability and Insurance

No liability shall attach to the CHA or any member of their staff for expenditure incurred by you in connection with the event or in respect of any accident, injury, loss or damage of any nature whatsoever arising out of or in any way connected with the display of goods at this event or in any other way howsoever. No insurance of any kind in relation to exhibitors at this event will be affected by the CHA. Insurance is solely a matter for the individual exhibitor to arrange and should be sufficiently comprehensive to indemnify the CHA. The insurance should also cover costs that may be incurred should you withdraw from the exhibition after the specified closing date.

### Exhibitor Undertaking

Each exhibitor undertakes:-

- a) To organise their travel and freight carriage and to complete their stand display by the organiser's specified time.
- b) To man their stand at all times as specified by the organisers and the stand should be manned by personnel conversant with their products.
- c) To be acquainted with, and comply with, the conditions laid down by the exhibition organisers for this event with all technical and waste disposal requirements; safety and other regulations. The CHA will advise what the requirements are prior to the event.
- d) To clear their stand at the end of the show and remove all waste as specified. All material to be removed in the exhibitors' transport (or other transport by agreement).
- e) To pay the exhibition charges due by the specified dates.

### Unavoidable adjustments to space requirements

The CHA will do its best to provide all space as booked within the exhibition and conference areas. However if it becomes clear that a change is necessary due to the accommodation of more conference delegates, the appropriate adjustments will be made in full liaison with the exhibitor.